

Words from Authors

Dear parents,

Hello! I am Principal Tsang, and I am extremely honored to join this beautiful school and embark on this new journey with all of you. First of all, let me introduce



myself. I have many years of experience in early childhood education, and I have served as the principal of the Po Leung Kuk for over 10 years. I firmly believe that every child is unique and has unlimited potential and creativity.

Therefore, I will work hand in hand with all the teachers and staff to establish a positive, supportive, and innovative teaching team. We will value the individual needs of each child and design and implement diverse teaching methods to stimulate their interest in learning and unleash their potential. In addition, we will also encourage parental involvement and cooperation to build a strong home-school partnership and together foster the comprehensive development of the children.

Finally, I would like to thank you for your support and trust in the school. I believe that our team will work together to achieve the school's vision and goals. I look forward to spending wonderful learning moments with every family and child and witnessing their growth and progress. Thank you all!

Po Leung Kuk Child Care goal and objectives

Goal:

To provide diversified child care services to meet the needs of society and family, to offer the best education and child care services to young children.

Objectives:

- To nurture child grow in an attentive loving care manner.
- To provide an inspirative environment for young children to explore and teach them self learning-spirit to build the lifelong learning foundation.
- To design the curriculum based on the children needs to help their full development.

Content

12cj. 2	Words from Authors \ Po Leung Kuk Child Care goal and objectives \ Content
12cj. 3	New Members \ Service Standard Overview
12 _{cj} . 4	Social Worker Sharing
12 _{cj} , 5	Visit Event—K3 Visiting Po Leung Kuk Museum · October Birthday Party · ECF" Good Life" and Good" Gas" Story Activity
12 _G , 6	K3 Visit Activity "Jao Tsung-I Academy" 、 Teacher-Parent Conference 、 November Birthday Party
12 _{cj} . 7	World Culture Day 'Volunteer Activities 'Christmas Family Fun Day
15 ^{c)} . 8	Christmas Party Cum December Birthday Party Celebration of The New Year
12 _G , 9	Parent-child Day Trip—Nature Fun Day、Healthy Food Workshop
Pg. 10	Po Leung Kuk 145th Anniversary Celebration - "Colorful Flying Dragon Fun Day" \ January Birthday Party
12g. 11	K3 Love Workshop、February Birthday Party
12cj. 12	Activities Preview Contact Us

New Members

Hello everyone, I am Ms Yeung. I am pleased to be a member of this big family. It is my pleasure to grow up with our children together.





Hello everyone, I am Ms. Ho, I am happy to join Po Leung Kuk Chu Lee Yuet Wah Kindergarten and become a part of it, I will help different children and make progress with them.

Service Standard Overview

- Standard 1: The service unit must ensure the detail information of the goals and objectives, format of the service to be accessible for public at anytime.
- Standard 7: The service unit should review and revise policies of their program.
- Standard 3: The service should have the updated log files for the operations and activities.
- Standard 4: There should be a clear definitions and responsibilities for all staff such as officers, managers, board members and committee and other decision making organisation.
- Standard 5: The service unit should have a recruitment contract for their employee with details on development, training, assessment, relocation and discipline regulations.
- Standard 6: The service unit should regularly plan, review and assess their performance of their services and establish effective mechanisms to allow service users, staff and other concerned party to provide opinions on the performance of service units.
- Standard 7: The service unit to implement policies and procedures to ensure effective fiscal management.
- Standard 8: The service unit will comply all relevant legal responsibilities.
- Standard 9: The service unit will take all necessary measures to provide a safe environment for all service users.
- Standard 10: The service unit to ensure the service users is provided with the information on how to apply and withdraw from the service.
- Standard 11: The service unit should have a planned program with effective assessment and review to meet the needs of the service users (No matter the service users are individual, family, groups or community).
- Standard 17: The service unit tries its best to respect the right of service users to make informed service choices.
- Standard 13: The service unit should respect the private property right of the service users.
- Standard 14: The service unit should respect and protect the right of privacy and confidentiality of the service users.
- Standard 15: The service should take all necessary measures to ensure that service users are
 protected from infringement.
- Standard 16: Every service user and staff has the right to file complaints or express their dissatisfaction without worrying about being punished, and the filed complaint will be addressed properly.



Dear Parents and Guardians:

Greetings, I am the school social worker Miss Leung, nice to meet you. In order to meet the different needs for children in different stages, I will help them through games, story, hand puppets for one-on-one or in group activities to help them to express their feelings, helping children to be positive and be optimistic while developing a grateful and

cherished character. At the same time through seminars and workshops, so we can provide full support the parents on their children's behaviours, emotions, social and their health grow. Children and parents are facing many challenges, with the help working with school, we have better understanding of their needs and provide the supports.



Tips for parenting - Improve shildren's emational intelligense

What can parents do to improve their children's emotional intelligence?

According to foreign research, children with parents who guide their emotions are more resistant to stress and have higher concentration and self-control. To cultivate children's emotional management, we must start with the following two steps:

1. Recognize emotions:

Parents can teach their children to recognize basic emotions, such as happiness, sadness, anger, etc. By telling stories, they can describe the feelings and emotions of the story characters to their children, and they can invite their children to take on the roles to share in certain feelings. In addition, parents can also prepare emotional words and make cards with colors and images to teach their children the meanings and differences of different emotions. When children know the differences between inner feelings, they will have the ability to self-awareness of emotions.

2. Express emotions appropriately:

When children have a basic understanding of emotions, they can be taught to express their emotions. Through storytelling, children can invest their own emotions into the characters, and role-playing can allow children to express their feelings. Parents can ask about children's own feelings and experiences to accept the emotions expressed by their children. In addition, creative expression of inner feelings through drawings and crafts can also help relieve emotions. When a child has a tantrum, you can also teach him to express his emotions when comforting him. For example, he can ask the child what happened just now and teach him to express through verbal expression instead of crying all the time.

In addition, set up a calming area to help children regain their calm mood. By providing a comfortable corner and placing things or toys that make them feel better. When children lose control of their emotions, adults can invite children to the calming area to relieve their mood, and then communicate with them after children have calmed down.

Visit Event-K3 Visiting Pa Leung Kuk Museum



October Birthday Party



K7 and K3 Storytelling Activity
"Environmental Protection Fund -Be Healthy,
Be Good, The Big Waster of Valley Gas
Transforms



Pg. 5







Christmas Party Cum December Birthday Party





Celebration of The New Year











Parent-child Day Trip Nature Fun Day













Lew-Salt, Lew-Sugar"
Parent-Child Caaking Warkshap







We are having a good time °

Po Leung Kuk 145th Anniversary Celebration "Colorful Flying Dragon Fun Day"











Tanuarx Birthdax Partx







K3 Love Workshop













Chinese New Year Celebration cum February Birthday Party



Activities Preview



April

- Parent-Child Story Art Workshop

- K3-Visi Road Safety Town

May

- K2, K3-Visit Event-Water Resources Education Center

- "Home Games Tips" Parent Seminar

June

- Fireflies Colorful Parade

(Non-Chinese Speaking Children)



- Anniversary of the Establishment of the Hong Kong

Special Administrative Region on July 1

July

- The arrangement of the Parent's Day



Contact Us

Dear Parents and Guardians:

Please feel free to contact us should you have any questions or feedback. We strive to always provide better services. Thank you for your support!

School email: clywkgn@poleungkuk.org. hk

Tel: 2277 8383 Fax: 2890 8397

Po Leung Kuk Headquarter:

Address: 66 Leighton Road, Child Care Department

Tel: 2277 8219 Fax: 2504 1996

email: ccs@poleungkuk.org.hk

Pg. 12